

# Policy Development: How it works.

## Issue Identification

- Any member may bring an issue to NDMA at any time. Issues must be submitted in writing by completing the “Policy Issue” submission form located at [ndmed.org](http://ndmed.org); issues must be submitted in sufficient time to be placed on the NDMA Policy Forum agenda.

## Agenda Setting

- Annually, NDMA shall host a membership open Policy Forum.
- Issues presented at the membership open Policy Forum will be forwarded to the NDMA Council for action.

## Policy Formulation

- The Council shall adopt position statements and general policy on behalf of NDMA.
- The Council may adopt/pass general policy with a simple majority vote.

## Implementation

- NDMA leadership and staff carry out policy decisions.

## Evaluation

- NDMA leadership and staff assess the extent to which a policy is successful; if a policy decision was appropriate; if it was implemented correctly; and if so, had the desired effect.

## Policy Maintenance Succession or Termination

- The Council periodically reviews policies to determine if each policy should be continued, modified or discontinued.